

**City of Hermosa Beach**

1315 Valley Drive, Hermosa Beach, CA 90254

310.318-0203 - Fax 310.372-6186

Email: recordsrequest@hermosabch.org

PRR-19-00065

Received By: T. HUDSON
 Referred To: _____
 Date Referred: 07/01/19

Public Records Request

The City of Hermosa Beach encourages public participation in the governing process and provides reasonable accessibility to all public records except those documents which are exempt from disclosure by express provisions of law or considered confidential or privileged under the law. The City is under no obligation to respond to requests which are not focused or specific. The City may withhold documents which are exempt from disclosure under state or federal law, including the attorney-client privilege or any other applicable privilege. The City, in accordance with Government Code Section 6253(b), has ten (10) days to respond to any request for public documents by indicating whether or not the documents exist and will be made available. Actual production of the documents may take somewhat longer depending upon their ease of availability and staff workload. To assist us in providing a timely response to your request, please fill out the form below and indicate the specific record/document you wish to review.

Name (please print): Irene Lopez	Email: ilopez@partneresi.com
Address: 1761 East Garry Avenue	Phone: 714-244-3007
City: Santa Ana, CA 92705	Fax: 908-301-6230

Record or Document Requested:

To assist the City with your request, please identify each requested record/document separately. Please be as specific as possible. Non specific inquiries may cause responses to be delayed or may prove to be burdensome and therefore the City may not be able to respond. (Additional sheets may be used) **Submit all requests to the City Clerk's Office.**

1221-1227 Hermosa Avenue Hermosa Beach, CA 90254, parcel: 4183-002-008.

1. A copy or record of any available Certificate(s) of Occupancy on file. If one is not available, will this present a code compliance issue with Hermosa Beach?
2. Copies of any open or outstanding code enforcement/building code violations (Notice of Violation)
3. Information on any future planned road works or capital improvements for Hermosa Beach that may impact the area/property within the next 2 years? (i.e. road construction, curb repair, road expansion, etc.)

Photocopies are \$0.20 per page (Mailing fee, if applicable is \$3.00 plus postage). Fees must be paid before records are released.

I agree to pay all applicable fees and charges per the City Council Resolution of Fees for any copies I request of the above mentioned document. *Accepted method of payment:* Cash or check. Credit card accepted in person only.

Irene Lopez 7/1/2019
 Signature Date

For Departmental Use Only:

Action Requested:	Action Taken:	By _____ Date _____
<u>Review Only</u>	<u>Document Reviewed</u>	<u>Non-Existent Document</u>
<u>Copies Requested</u>	<u>Copies Provided</u>	<u>Other (Please Explain)</u>
	<u>Refusal/Reason</u>	

For City Clerk's Use Only:

Date Requestor Notified _____ Notified By: _____ Date Picked Up or Mailed _____

250964.1 Public Records Request - 1221-1227 Hermosa Avenue Hermosa Beach, CA 90254



Lopez, Irene <ilopez@partneresi.com>

Yesterday, 3:36 PM

Records Request



Reply all |

Inbox

250964.1 Public Record...

113 KB



250964.1 FOIA Request...

171 KB



2 attachments (285 KB) Download all

Good afternoon,

My company is conducting a due diligence report for the property located at 1221-1227 Hermosa Avenue Hermosa Beach, CA 90254, parcel: 4183-002-008. Under the open public records act, I am requesting the following for the aforementioned:

1. A copy or record of any available Certificate(s) of Occupancy on file. If one is not available, will this present a code compliance issue with the City of Hermosa Beach?
2. Copies of any open or outstanding code enforcement/building code violations (Notice of Violation)
3. Information on any future planned road works or capital improvements for the City of Hermosa Beach that may impact the area/property within the next 2 years? (i.e. road construction, curb repair, road expansion, etc.)

Please see attached. I would greatly appreciate confirmation that this request is received and will be processed. If there are any questions or comments, do not hesitate to contact me. Thank you in advance for your time and help, I look forward to your response.

Sincerely,

Irene Lopez
Zoning Assistant

PARTNER ENGINEERING AND SCIENCE, INC.

1761 E Garry Ave, Santa Ana, CA 92705

T: 714-244-3007 | F: 908-301-6230 | Email: ilopez@partneresi.com

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July 1, 2019

City of Hermosa Beach
Attn: City Clerk's Office
1315 Valley Drive
Hermosa Beach, CA 90254
recordsrequest@hermosabch.org

Subject: FOIA Record Request
Project Name: 1221-1227 Hermosa Avenue
Address: 1221-1227 Hermosa Avenue Hermosa Beach, CA 90254
APN: 4183-002-008
Partner Project No. 19-250964.1

To Whom It May Concern,

My company is performing a Zoning Report on the above referenced property. Under the Freedom of Information Act, I am requesting records on the following information:

YES NO

☐☐

A copy or record of a Certificate of Occupancy on file

Please provide any copies, if available. **If there are not any on file, is it a code enforcement issue? With that said, please provide the point of contact and procedure to correct the code violation issue.**

YES NO

☐☐

Open Code Enforcement / Building Code Violations / Notices-of-Violation

☐☐

Current Notices-To-Comply (NTCs)

Most recent inspection of the property - Date performed: _____

Information provided by: _____

YES NO

☐☐

Road Work Inquiry

Any planned road projects and/or any planned easements that could impact the property.

Dates Road will be closed: _____

Type of construction or repair: _____

Please email responses back to ilopez@partneresi.com your assistance in this matter is greatly appreciated.

Sincerely,

Irene Lopez

Irene Lopez
Zoning Assistant